

**CREATING OPPORTUNITIES AND TACKLING INEQUALITIES  
SCRUTINY COMMITTEE**

**TUESDAY 3 AUGUST 2010  
7.00 PM**

**Bourges/Viersen Room - Town Hall**

**AGENDA**

**Page No**

**1. Apologies for absence**

**2. Declarations of Interest and Whipping Declarations**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*

**3. Minutes of meeting held on 21 June 2010**

**1 - 8**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commission. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*

**5. Children's Trust - Be Healthy Partnership**

**9 - 14**

**6. Safeguarding and Children in Care Services - Progress Report on the Children's Service Development Plan**

**15 - 24**

**7. Scrutiny Big Debate - Issues Paper**

**25 - 28**

**8. Forward Plan of Key Decisions**

**29 - 40**

To consider the latest version of the Forward Plan.

**9. Work Programme**

**41 - 46**

To agree the current work programme and discuss future items.

## 10. Date of Next Meeting

20 September 2010



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#### Committee Members:

Councillors: P Thacker (Chairman), J Wilkinson (Vice-Chairman), S Day, Y Lowndes, B Saltmarsh, M Jamil and Kingsley

Substitutes: Councillors: C Burton, J R Fox and N Khan

Education Co-optees: Jane Austen (Roman Catholic Church Representative), Mr Frank Smith (Church of England Representative), Alastair Kingsley (Parent Governor Representative), The Revd Canon Tim Elbourne, (Director of Education & Training), Diocese of Ely

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH  
ON**

**21 JUNE 2010**

**Present:** Councillors Thacker MBE (Chairman), Wilkinson, Lowndes, Harrington, Jamil

**Also present** Alastair Kingsley Parent Governor Representative  
Councillor Scott Cabinet Member for Children's Services  
Karen Roofe Head Teacher at Bishop Creighton Primary School  
3 Students Bishop Creighton Primary School / St Thomas More  
Catholic Primary School  
Caroline Thomas

**Officers in Attendance:** John Richards Executive Director of Children's Services  
Mel Collins Assistant Director, Learning and Skills  
Denise Radley Executive Director of Adult Social Services  
Paulina Ford Performance Scrutiny and Research Officer  
Ruth Griffiths Lawyer

**1. Apologies**

Apologies had been received from Councillor Saltmarsh and Councillor Harrington was in attendance as substitute.

**2. Declarations**

There were no declarations of interest.

**3. Minutes of the meeting held on**

The minutes of the meeting held on 16 March 2010 were approved as an accurate record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for Call-in to consider.

**5. Excellence in Partnership (EiP)**

The Head Teacher at Bishop Creighton Primary School, Karen Roofe and three students attended with the Assistant Director of Learning and Skills, Mel Collins, to present the report. One student was from Bishop Creighton Primary School and two were from St Thomas More Catholic Primary School.

The report informed the Committee of a thriving Peterborough partnership that included 42 primary schools, 3 secondary and special schools. The purpose of the EiP network was to drive up educational and inclusion outcomes for children and young people across the city. The partnership added value to the day-to-day work of Children's Services, especially the Learning and Skills division. The partnership was led by schools but sponsored and supported by the Local Authority. The EiP model was unique in Peterborough and was receiving

national recognition and had been highly regarded by Ofsted especially with regard to community cohesion. There were three strands of work led by EiP schools:

Strand 1 - Leadership for Learning focused on:

- Community Cohesion as part of a Best Practice Leadership programme.
- Increasing numbers of adult learners, using the EiP lead officer for Able, Gifted and Talented learners (A, G&T).
- Pupils As Leaders (PALs): enabling pupils to make a positive contribution to their own school community. Seven Pupil Leadership Forums existed in EiP primary schools after having followed a Continuing Professional Development (CPD) programme
- Pupils as Facilitators of Learning (PAFLs): Pupils had access to quality CPD as facilitators for their school .i.e. with a responsibility to cascade this knowledge to the rest of the pupils in their school.

Strand 2 - Optimal Inclusion focused on the use of Learning Mentors (LMs) to remove Barriers to Learning.

Strand 3 - Learning and Innovation focused on:

- Able, gifted and talented learners
- Booster provision which provided the sharing of good practice
- Innovation which provided high quality CPD and research and development opportunities for all membership schools as well as other schools in Peterborough and beyond.
- A Menu of Opportunities which provided support from the Learning & Innovation Consultant in the form of 1-1 sessions in schools for Lead Teachers of A, G & T; networked group meetings; 'surgeries' in schools with provision for specific individualised context and EiP-wide/Peterborough-wide development sessions.

After the report had been presented the three students gave their own personal experiences about the impact of being part of the EiP programme. Each student felt that it had made a positive difference to their own learning and development, their confidence levels and to the way their school delivered its lessons. A short video was presented of children taking part in the EiP Programme at the Bishop Creighton Primary School.

The Committee thanked the students and Head Teacher for attending the meeting and the excellent presentation that they had given and invited them back to attend a future meeting.

Observations and questions were raised and discussed including:

- Why was the breakdown of membership predominantly primary schools? Members were advised that EiP was formed as a follow on from the Excellence in Cluster (EiC) programme which had included schools that had been selected due to their education and inclusion outcomes. This was originally government funded, through grants, but when the funding ended the schools appreciated the benefits of the EiC programme and therefore continued the programme as EiP. EiC had been mainly for primary schools and when EiP started secondary schools had not realised the benefit of joining. Since EiP had been refreshed secondary schools had now started to understand the benefits and impact of the programme and were now starting to join up.
- The report mentioned 'buy in' of EiP expertise, what did this mean in terms of cost? Members were advised that schools had a choice and could pay a membership fee of £900 for primary schools and £2700 for secondary schools and for this they would get a high level of support through the programme. Schools who were not members could buy into an event that they wanted to take part in.

## **ACTION AGREED**

The Committee requested:

- i. that the pupils return to a future meeting to inform them of the progress made with the EIP programme.
- ii. that a letter be sent to the pupils from the Mayor thanking them for attending the meeting and giving such an excellent presentation.

## **6. Personal Relationships Policy**

The Director of Adult Social Services and Caroline Thomas, the officer responsible for writing the Personal Relationships Policy attended the meeting to present the report. The report informed the Committee that it was a new policy for Peterborough which covered an important and sensitive topic in relation to the personal and sexual relationships of vulnerable people and their rights. The Care Quality Commission (CQC) required that all councils providing Adult Social Care services had a Personal Relationships Policy in place in order to evidence compliance with their Valuing People Now Strategy.

The draft policy had been developed from Department of Health Guidance and other policies currently in use in the East of England and would be applied across independent social care providers and partners. The draft policy was still undergoing consultation and would take in to consideration all of the comments made before the final version was approved.

Observations and questions were raised and discussed including:

- Members felt that some of the statements had a level of assumption that all people reading the policy would understand the content. They felt that the policy needed to be more explicit to avoid misinterpretation, especially statements around taking risks. They felt the document was very loose and not every person with a disability would have a carer to support and interpret it for them. Consultation would need to be as broad as possible.
- The Director of Adult Social Services acknowledged members concerns and advised them that there had been a lot of discussion through the Learning Disability Partnership Board around getting the right balance between properly reflecting and upholding people's rights and the capacity to make decisions. The Learning Disability Network Team had also discussed the level of support that would be needed to ensure that people in different circumstances could understand the policy. There was a responsibility on officers to ensure the policy was right.
- How would the policy be circulated once finalised and how would we know everyone subscribed to the policy? How would the policy be monitored to ensure it was upheld? Members were advised that monitoring of the policy was critical and the Primary Care Trust Board would require an explanation of how it would be monitored and reviewed before it was implemented. This would be done through various forums both informally and formally like the Safeguarding and provider forums.
- Was there any statistical information on how the implementation of this policy had worked in other authorities? Members were advised that a number of different authorities had implemented policies of this kind. They had been looked at and we had learnt that it would take a long time to implement such a policy as it was very complicated. The policy would have a set of procedures which would sit behind the policy and there was a very clear legal basis that sat behind it. It was also a very individual policy and individual care and support planning would be fundamental to the policy.
- Had you consulted with any ethnic minority groups? Members were advised that the partnership had been consulted which included representatives of those groups.
- How were you going to train staff on this policy? Members were advised that it would become part of the induction process for new employees.

- How do we know it was going to safeguard the end user? Members were advised that it was not a stand alone document and it made reference to the new Mental Capacity Legislation. There was also the Safeguarding framework to support it. Members requested that officers supplied the Committee with copies of all of the supporting documents.
- A Member of the audience who had worked with people with learning disabilities addressed the Committee. She advised that often staff who looked after vulnerable people put ideas into their minds with regard to relationships. This could cause problems as often the person with the disability did not understand personal and sexual relationships. The policy would need a lot of thought before it was implemented.

## **ACTION AGREED**

The Committee requested that the Director of Adult Social Care bring the draft Personal Relationships Policy back to the Committee prior to its final approval and after full consultation. The policy should incorporate all of the relevant parts of the supporting documents which were used in developing the policy.

## **7. Children's Service Development Plan**

The Cabinet Member for Children's Services and Executive Director of Children's Services attended the meeting to present the report. The development plan was written in response to the recommendations made by Ofsted at their recent inspection of Children's Services. A Safeguarding Project board had been put in place and included representatives from the Department for Education, Government Office East, the Lead Cabinet Members, the Executive Director of Children's Services and was chaired by the Chief Executive. The board met on a monthly basis to ensure that the development plan was being progressed. The Executive Director confirmed that he was responsible for all of the outcomes for children in Peterborough and the five outcomes of the Children's Trust. He also pointed out that whilst there were problems highlighted in the inspection it should be noted that 22 of the outcomes were deemed good. For the first time ever in Peterborough, the Children in Care Service had been rated as good.

Councillor Scott advised that she and the Executive Director were both committed that when Ofsted next visited Children's Services it would be a very different report and that they would ensure that the actions taken to improve performance would be sustainable so that the problems would not occur again.

Observations and questions were raised and discussed including:

- Members noted that improvement to the quality and timeliness of assessments had improved to a green status. How many additional staff had been brought in to deal with this and were we benchmarking against other authorities to ensure that we had enough staff? Members were advised that there was now 1 additional manager making 3 in the referral and assessment team. There were 13 workers in the team which was an additional 2 social workers. There were national standards for active case loads and that ranged from 17 to 22 cases per worker and the aim was to reach this standard. The Department of Education required that from 1 July 2010, 80% of initial assessments were to be completed on time and that would be the measurement going forward.
- What do you do to ensure that social workers received ongoing training and development and were kept up to date with the latest developments? Members were advised that ongoing training was done through the continuous professional development of social workers and was supported by the workforce development team in social care. More important was the emphasis on the training, development and support through the supervision that was provided by the Managers to Social workers. There was also a new audit tool in place which picked up if standards were not being met. Therefore continuous improvement happened through an understanding of how people performed at any given

time. There would always be the challenge of having enough experienced social workers and therefore the supervision of staff was important.

- With regard to the runaway's project, did we have many runaways? Members were advised that runaways were not just children in the care system and that it also covered people who ran away from home. Figures would be obtained and sent to the committee.
- What was the gender / racial balance of social workers to children in care? Members were advised that they were predominantly women and the children in care were approximately 50% male and 50% female.
- Members noted that the escalation policy was still outstanding and was this having an impact on the referrals. Members were advised that the escalations process was working and that there had been referrals.
- Why was the process and procedures for serious case reviews showing as red and outstanding? Members were informed that this referred to the Peterborough Safeguarding Children's Board and that the update in the report had been written in May. All agencies were now working towards development of a common process for serious case reviews.
- Were the project board meetings being held every month as planned? Members were advised that they were and that there was a very strict process in place where the indicators that were showing as red had to have a full written report and if progress was not being made on any of those items a full explanation had to be given.
- Members noted that Ofsted had highlighted a very low complaint rate. What steps had been put in place with regard to the Complaints Process and what checks and balances had we got in place to ensure we did not go from one extreme to the other by having lots of complaints? Members were advised that the recommendation from Ofsted referred to children in care who did or did not make complaints. A lot of work with children in care went into the advocacy service which worked with 78 children in the care system and any issues were being resolved at that stage and therefore complaints were very low. Further measures were being put in place so that children in care had direct access to a telephone line so that they could go outside of their care setting if necessary and they had instant and direct access to the Director if needed. This process would be monitored. Councillor Scott would also be establishing a forum for children in care where they would be able to raise any issues they had informally with her.
- A member of the public addressed the Committee and advised that a previous Ofsted inspection had stated that a third of children in care had not received their annual check ups. Had this situation improved? The Committee were advised that this had improved and that Ofsted reported that Children in Care services were all rated as good.
- A member of the public commented that Ofsted had sent out surveys to some children who were severely disabled in special residential units asking them if they had the opportunity to complain. These were individuals who were not able to respond themselves and some families had found this an extremely distressing situation to deal with. How could the situation be avoided in the future? The Executive Director advised that he was not responsible for what Ofsted did but he would feedback to Ofsted and would be happy to work at drafting a process that would help avoid these kinds of situations in the future.
- The Committee requested that the Executive Director provide a regular update report on the Development Plan so that they could continue to monitor its progress and impact. The Executive Director suggested that he would provide a shorter report covering exceptions only at the next meeting of the Committee.

## **ACTION AGREED**

The Committee requested that:

- i. The Executive Director of Children's Services provides a regular update report on the Development Plan to enable Members to monitor the progress and impact. A short exceptions report to be provided at the next meeting of the Committee in July.

- ii. That Executive Director of Children's Services to provide the committee with number of runaways.

## **8. Cessation of the Comprehensive Area Assessment**

The report provided the Committee with information regarding the Government's announcement to abolish the Comprehensive Area Assessment (CAA). As a result of the announcement the Audit Commission had now advised that all work on updating the area assessment and organisational assessment would cease with immediate effect. Members were advised that the Corporate Management Team were considering the most appropriate method of continuing to manage performance reporting and would update Scrutiny when a decision had been made and therefore there would be no performance monitoring reports presented to the Committee in the interim.

### **ACTION AGREED**

The Committee noted the report.

## **9. Review of Work Undertaken in 2009/2010 and 2010/2011 Work Programme**

The report provided the Committee with a review of the work undertaken during 2009/10 and the draft work programme for 2010/11. The Committee were asked to consider their work from last year and to decide on any items they wished to continue to monitor this year. The Committee were also asked to develop their work programme for the coming year.

### Review of the Last Year

During the last year, the Committee considered the following issues:

- Performance of the Local Area Agreement
- Portfolio Progress from Cabinet Members relevant to the Committee
- 16 to 18 year olds not in Education, Training or Employment (NEET)
- Services for Adults and Children with disabilities
- Ofsted Unannounced Inspection of Contact, Referral and Assessment Services
- The results on delivering through localities consultation
- Presentation of 2009 examination results EYFS – Key Stage 4
- Supporting carers in Peterborough
- Update on action plan to address Ofsted unannounced Inspection outcomes
- Peterborough Safeguarding Children Board
- Children's Trust developments
- Validated KS 2 and KS 4 Examination Data
- The Corporate Parenting Pledge to children in care
- Development of integrated services including transitions for children with disabilities.
- How the economic downturn has affected the way vulnerable adults and children are being supported
- Children's (Social Care) Services Statutory Complaints Process Annual Report 2009

Observations regarding the recommendations made during last year were:

### 16 to 18 year olds not in Education, Training or Employment (NEET) (NI 117).

The Committee had recommended at its meeting on 21 July 2009 that the Cabinet Member for Education, Skills and University and the Lead Officer develop a policy which actively encouraged the City Council to consider any job or training opportunities to young people who fall into the category of 16 to 18 year olds not in Education, Training or Employment (NEET). In particular the policy needed to look at supporting the groups of young people most at risk of



becoming NEET. Also as one of the main employers in Peterborough; Peterborough City Council should work to be recognised as leading the way in setting an example to other employers in employing young people who fall into the category of NEET. They also wanted an engagement strategy to be developed to actively work with other employers across Peterborough to encourage them to employ or train young people who fall into the category of NEET. This strategy was to include publicising those employers who already helped young people who fell in to this category.

The Committee requested that this recommendation continued to be monitored throughout 2010-2011 and requested a progress report at a future meeting.

#### Supporting Carers in Peterborough

The Committee had recommended at its meeting on 17 November 2009 that the Cabinet Members for Health & Adult Social Care and Children's Services and the Executive Directors for Children's Services and Adult Social Services acknowledge the issues raised by the Young Carers and investigate the feasibility of implementing the wishes submitted by the Young Carers and report back to the Committee at a future date. They also requested that officers investigate the improvement of services around the issues raised by the Adult Carers and report back to the Committee at a future date.

The Committee requested that this recommendation continued to be monitored throughout 2010-2011 and requested a progress report at a future meeting.

#### Work Programme for 2010/11

Suggestions for items for the 2010-2011 work programme were:

- Children's Trust - To take each of the five outcomes in turn and look at what progress had been made and the resulting impact on the children. This would enable the Committee to monitor over a municipal year to scrutinise the overall impact of the Children's Trust.
- Transforming Children's Services - This report would allow the Committee to scrutinise the changes that had been made and what impact they have had on delivery of services.
- An invitation to be sent to the Cabinet Member for Children's Services and Cabinet Member for Education, Skills and University to attend a future meeting to report on the progress of their respective portfolios.
- Building Schools for the Future (BSF) progress report and the impact of the proposed financial cut backs.

It was agreed that all other items on the draft work programme would remain and along with any other suggestions would be discussed at the next meeting of the Group Representatives to decide on how to take them forward.

#### **ACTION AGREED**

- i. The Scrutiny Officer to invite the following Cabinet Members to a future meeting to give an update on their portfolios.
  - Cabinet Member for Children's Services
  - Cabinet Member for Educations, Skills and University
- ii. The Director of Children's Services to provide a progress report on the BSF programme and the impact of the proposed financial cut backs.
- iii. The recommendations made during the 2009/10 work programme under items for 16 to 18 year olds not in Education, Training or Employment (NEET) and Supporting Carers in Peterborough to continue to be monitored and progress reports presented at a future meeting.

## **10. Forward Plan of Key Decisions**

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

### **ACTION AGREED**

The Committee noted the Forward Plan and agreed that there were no items to bring to the Committee.

The meeting began at 7.00 and ended at 8.55pm

CHAIRMAN

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 5</b>
<b>3 AUGUST 2010</b>	<b>Public Report</b>

## **Report of the Executive Director of Children's Services**

**Report Author – Sue Mitchell, Associate Director, Health Improvement**  
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### **CHILDREN'S TRUST UPDATE – BE HEALTHY**

#### **1. PURPOSE**

- 1.1 To provide the Scrutiny Committee with an update with regard to the work of the Children's Trust in relation to Be Healthy.

#### **2. RECOMMENDATIONS**

- 2.1 To scrutinise and comment on the progress and impact that the Children's Trust has made on the provision of services to children and young people and make any necessary recommendations.

#### **3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 The Children's Trust Partnership Board is the statutory partnership responsible for ensuring the delivery of all outcomes for children and young people, with a particular focus upon those within the Sustainable Community Strategy, Local Area Agreement and statutory Children and Young People Plan.

#### **4. BACKGROUND**

- 4.1 Statutory duties in the Children Act 2004 require every local authority to work with partners, through Children's Trust arrangements, to devise and implement strategies to improve outcomes for children aged 0–19 years (25 for those with additional needs) across the five every child matters areas: Be Healthy, Stay Safe, Enjoy and Achieve, Make a Positive Contribution and Achieve Economic Wellbeing.
- 4.2 Children's Trust arrangements refer to the totality of change needed to deliver better and more responsive integrated services – including arrangements for integrated working, comprising joint planning and commissioning, integrated processes and integrated front-line delivery for improved outcomes for children, young people and families. Through the development of a local Children and Young People Plan, Children's Trust arrangements set out accountabilities for decision making and spending, and involve children, young people and families in doing so.
- 4.3 The Apprenticeships, Skills, Children and Learning Bill 2009 made the establishment of a Children's Trust Board a statutory requirement for all areas. Peterborough has had a Children's Trust Partnership Board since April 2008, which includes membership from across statutory, voluntary and community organisations. Underpinning the Children's Trust Partnership Board are a number of partnerships and task and finish groups which work to deliver the strategies set out by the Children's Trust Partnership Board.

#### **5. PERFORMANCE**

- 5.1 The table below sets out the current performance position with respect to the Be Healthy outcome.

Indicator	Target	Latest Performance	Trend (Green = improving)	National Average (Green = better than NA)
NI 50 Emotional Health of Children	69% 2010	56.8% 2009	Declining (61.56% in 2008)	56% 2009
NI 51 Effectiveness of Child and Adolescent Mental Health Services	15 2010	15 May 2010	Improving (14 in 2009)	13.85 2009
NI 52a Take up of school lunches – primary	38.5% 2010	34.5% 2009	N/a	41.3% 2007
NI 52b Take up of school lunches – secondary	38.5% 2010	32.5% 2009	N/a	37.7% 2007
NI 53 Prevalence and Coverage of Breastfeeding	95% Coverage 2010  57% prevalence In 2010	93.24% coverage  43% Prevalence in 2009	Coverage improving – 82.9% in 2008/9  Prevalence improving – (44.5% in 2008)	Coverage - National Average: Approx 85% in 2009
NI 54 Services for Disabled Children	63 2010	63 2009	Improving (60 in 2008)	61 2009
NI 55 Childhood Obesity in Reception Year	15.00%	5.20%	Improving – (9.2% in 2008/09)	9.6% In 2008/09
NI 56 Childhood Obesity in Year 6	15.00%  87%	12.31% (final figures due in December 2010)	Improving – (19.8% in 2008/09)	18.3% 91% (08/09) Dec 10
NI 57 Participation in PE and Sport	86.5% 2010	77% 2009	Improving (73% in 2008)	81% 2009
NI 58 Emotional Health of Children in Care	15 2010	20.7 2009	N/a	13.9 2009
NI 112 Under 18 Conception Rate	-26.9% From 1998 baseline 2008 figures	48.5 per 10,000 girls 2007 (-15.4% reduction from baseline)	Improving (57.4 per 10,000 girls) (-0.5% reduction from baseline)	41.68 per 10,000 girls 2007
NI 113a Prevalence and Screening of Chlamydia	35% of 15- 25 yr old population	23% of 15-25 yr old population 2009/10	Improvement (8% more young people screened in 2009/10)	16.2% 2008
NI 115 Substance Misuse by Young People	7.3% 2010	8.4% 2009	Improving (9.86% in 2008)	9.8% 2009

## **6. OUTCOME DELIVERY**

6.1 The key areas of focus for Children's Trust delivery in 2010/11 are:

- Emotional wellbeing of children and young people (including child and adolescent mental health services)
- Reduction of teenage conceptions and Sexual Health
- Healthy weight
- Drug and alcohol misuse

6.2 In order to meet these key areas of focus, the following activity is being undertaken

### **6.2.1 EMOTIONAL WELLBEING / CHILD AND ADOLESCENT MENTAL HEALTH SERVICES (CAMHS)**

6.2.2 Progress to joint commissioning of CAMHS with NHS Peterborough is moving forward with an agreement in principle that Peterborough City Council will become the lead commissioner from 1 April 2011. Governance arrangements to ensure this is undertaken within a robust framework are commencing, with Councillors to be involved with final decision making.

6.2.3 Peterborough City Council are currently running a targeted mental health in schools programme due to receipt of a central grant of £222,500 which is creating learning and building on some of the positive work already undertaken around the emotional wellbeing of children and young people in the city.

### **6.2.4 TEENAGE CONCEPTIONS**

6.2.5 Partners have recently held a joint 'Solution Centre' and received visits from the Teenage Pregnancy National Support Team to help tackle this issue. Key actions include:

- The Clinical Lead for Long Acting Reversible Contraception (LARC) has delivered substantial training with GP surgeries to increase take up of LARC amongst young people. Both family planning trained GPs and Nurses are receiving training to undertake LARC fitting - uptake is being monitored within the respective GP practices
- Strategic Health Authority (SHA) funding has been secured to increase access to contraception within further education (FE) colleges. Significant work continues to be undertaken within the colleges and the community.
- Increasing numbers of young people are accessing the school based Health Young People's Advice (HYPA) clinics
- A service specification is in place to ensure that sex and relationship education (SRE) delivery in schools encompasses effective sexual health information
- The nationally introduced You're Welcome quality standards for young people's services are being piloted locally. Three services are already completing the toolkit. A steering group is being set up to develop an action plan which includes a verification panel of young people to support the process.

6.2.6 In addition, the Teenage pregnancy partnership also recently took the decision to commission a dedicated project working with young men since much of the intervention to date had been targeting young women. The effect of this innovative project will be evaluated.

6.2.7 Due to the PCT turnaround programme, as of the 1 August 2010 the pharmacy based sexual health service will be ending. Referral routes to other services are in place to ensure young people have access to Emergency Hormonal Contraception (EHC), Chlamydia Screening and the condom C-Card scheme. The Peterborough Regional College Nurse will be trained to offer EHC within this current year.

- 6.2.8 Prevalence and Screening for Chlamydia. The 2009/10 national Chlamydia screening target was to screen 25% of all young people between the ages of 15 and 24 years. In Peterborough we achieved 23%. This target is increasing to 35% in the target for 2010/11 and will be extremely challenging to meet.
- 6.2.9 The chlamydia screening action plan is focusing on improving screening rates in core services such as GP surgeries and the Walk in Centre. This is in addition to maintaining the screening rates in high performing locations such as the CaSH and Termination of Pregnancy services.
- 6.2.10 Additional PCT funding has been requested to help us achieve the target and ensure Chlamydia Screening is embedded. This will be considered in the context of the PCT's turnaround Plan. We are also looking to maintain our high 'positivity rates' (i.e. percentage of screenings that test 'positive') of 9% which is the highest in the East of England and highlights that we are screening the most at risk young people.

### **6.2.11 HEALTHY WEIGHT**

6.2.12 The National Child Measurement Programme (NCMP) for 2009/10 will be completed by mid July. The trend for both children in reception year and in year six seems to be improving (from the raw data being collected). Final preliminary data will be available in September and final validated data in December 2010. It is expected that figures will show improvement against regional and national averages. The following measures were taken to try and improve data collection and to support children and families to achieve improvements in their lifestyles and maintain a healthy weight:

- An NCMP lead was established to support families of overweight and obese children and offer them appropriate weight management advice and increase access to services.
- A dedicated NCMP telephone support line installed for parents
- Monthly monitoring of targets
- The first two flagship programmes of Carnegie Weight Management Clubs started in May and will run over a period of twelve weeks to be completed end of July. These will be evaluated in readiness for the four September programmes for children aged 2-17.
- A stakeholder engagement plan to promote Change 4 Life and Carnegie Clubs is ongoing. This has included participation at local events, marketing the services and organisation of events such as Childhood Obesity Week activities.
- Universal services in children's centres on going. This includes cooking and physical activity clubs.

6.2.13 Peterborough's prevalence of breastfeeding is slightly below the national average – in Peterborough 43% of babsies are breastfed at 6-8 weeks compared to 45% nationally. To improve the uptake and continuation of breastfeeding the following actions have been undertaken:

- An infant feeding coordinator has been appointed both in the community and hospital setting
- Implementation of UNICEF UK Baby Friendly Initiative - NHS Peterborough has been working towards Stage 2 accreditation and will be reassessed in Oct 2010.
- A breastfeeding policy is routinely communicated to health care staff and updated biannually. All staff are being trained to implement the policy – for example, all health visiting staff who have been employed for more than six months and more than 90% of midwives have completed UNICEF training.
- All pregnant women are informed about the benefits and management of breastfeeding by their midwives. All leaflets and information has been standardised using the Start4Life leaflet "Off to the Best Start". Breastfeeding workshops are available.
- A "Drop in and Latch on" clinic provides additional support while mothers are in hospital and in the immediate post natal period (10 days postpartum). An outreach service follows up mothers unable to attend the clinic.

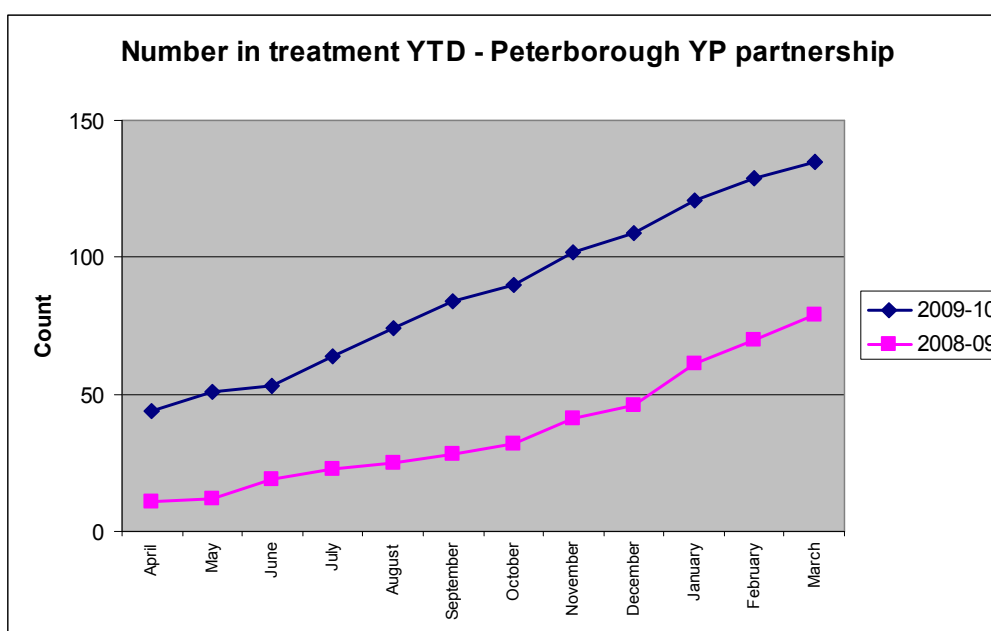
- NHS works in conjunction with voluntary groups – NCT and BFN to provide care for breastfeeding mothers. The strategy group is made up of health professionals and representatives from the key breastfeeding charities.
- Many local businesses have signed up to be included in a “Baby Friendly” directory which is being jointly produced by NHS Peterborough and employees of Future Jobs Fund.
- Work is underway to enhance community breastfeeding peer support, with 50 women receiving training to date.

6.2.14 Further actions are being planned for coming years to continue to increase breastfeeding rates, including working closely with schools and GPs and reviewing our ‘Baby Café’ programme to increase attendance.

### 6.2.15 DRUG AND ALCOHOL MISUSE

6.2.16 Drug and Alcohol Services are currently going through a retendering exercise with new services to be in place by 1 April 2011. However, this is set against the National Treatment Agency budget to Peterborough City Council being cut by 54% - the 2009/10 allocation being £177,374 with allocation in 2011/12 being reduced to £95,690. This has been robustly challenged nationally, but represents a significant challenge to future delivery.

6.2.17 Recent data has demonstrated that the need for services increases (see graph below). At the end of the 2009/10 financial year the National Treatment Agency commented “we are pleased to note that for quarter four Peterborough continue to be the highest in the region for both referrals from social care services for children and young people in need or looked After at 21%, and in the area of planned discharges which at quarter four is performing at 80.4%”



## 7 IMPLICATIONS

7.1 As outlined above, the Children’s Trust Partnership Board is now statutory. The Board is responsible for ensuring the delivery of improved outcomes for all children and young people within the city.

7.2 Actions identified above reflect citywide partnership activity aimed at delivering improvements in key ‘Be Healthy’ outcomes.

## 8. CONSULTATION

N/a

## **9 EXPECTED OUTCOMES**

- 9.1 Creating Opportunities and Tackling Inequalities Scrutiny Committee to scrutinise and comment on the progress and impact that the Children's Trust has made on the provision of services to children and young people.

## **10 NEXT STEPS**

- 10.1 It is recommended that the Creating Opportunities and Tackling Inequalities Scrutiny Committee continue to receive regular reports relating to the work of the Children's Trust.

## **11 BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

N/a

## **12 APPENDICES**

N/a



<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>3 AUGUST 2010</b>	<b>Public Report</b>

## **Report of the Executive Director for Children's Services**

Contact Officer(s) – John Richards

Contact Details – [john.richards@peterborough.gov.uk](mailto:john.richards@peterborough.gov.uk)

### **SAFEGUARDING AND CHILDREN IN CARE – PROGRESS REPORT ON THE CHILDREN'S SERVICE DEVELOPMENT PLAN**

#### **1. PURPOSE**

- 1.1 To update scrutiny about the progress that is being made in addressing the recommendations made by Ofsted in their recent inspection of Safeguarding and Children in Care services

#### **2. RECOMMENDATIONS**

- 2.1 To scrutinise and comment on the progress and impact that the Children's Trust has made in addressing the recommendations made by Ofsted in their recent inspection of Safeguarding and Children in Care services

#### **3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 Safeguarding and outcomes for children in care are key issues included within Peterborough's Local Area Agreement. In particular, the national indicators relating to initial and core assessments are key indicators within the LAA.

#### **4. BACKGROUND**

- 4.1 In response to the findings of the Ofsted Inspection of Safeguarding and Children in Care services, a Post Inspection Project Management Board has been established and meets monthly. The Board is chaired by the Chief Executive of Peterborough City Council and includes member representation from the Cabinet Members for Children's Services, and Education, Skills and University.

#### **5. KEY ISSUES**

- 5.1 The update report for the Project Management Board meeting on 27 July 2010 is attached for member's information.

#### **6. IMPLICATIONS**

- 6.1 None

#### **7. CONSULTATION**

- 7.1 N/a

#### **8. NEXT STEPS**

- 8.1 The Post Inspection Project Management Board will continue to monitor the implementation of the development plan. It is recommended that Scrutiny continue their monitoring of this item.

#### **9. BACKGROUND DOCUMENTS**

- Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985  
9.1 N/a

#### **10. APPENDICES**

- 10.1 Appendix 1 - Safeguarding and Children in Care Project Management Board – Update Report

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## Safeguarding and Children in Care Project Management Board

### July 2010

#### Improvement Notice Targets

Target	Current Performance	Direction of Travel	Commentary	Actions	Additional Information
<b>Increase % IAs within timescale to:</b> a) 70% in December 2010 b) 75% cumulative from 1/7/2010 to 31/3/2011	<b>In Month July: 95.2% - 20 July 2010</b>	↑ (Improving – 48.1% in June)	As reported to the project board previously, all open and due assessments from the backlog were closed by 1 July which created a strong platform thereafter to achieve very high completions of IA's within timescale.  The first clear reporting week since 1 July (week ending 11 July) showed 100% completion of all IA's within timescale – 30 IA's completed which translated into 100% weekly figure and annual cumulative 53.9%.  The following week (ending 18 July) showed 27 IA's closed with 25 in timescale - a weekly figure of 92.6% and annual cumulative 55.7%.		
	<b>Cumulative from 1 July 2010: 95.2% - 20 July 2010</b>	N/a			
	Cumulative from 1 April 2010:  55.7%	↑ (Improving – 48.1% in May)			

Appendix 1



Target	Current Performance	Direction of Travel	Commentary	Actions	Additional Information
<p><b>Increase % CAs within timescale to:</b></p> <p>a) 75% in December 2010</p> <p>b) 80% cumulative from 1/7/2010 to 31/3/2011</p>	<p>In Month July: <b>96.8% - 20 July 2010</b></p>	<p>↑ (Improving – 73.7% in May)</p>	<p>As reported to the project board previously, all open and due assessments from the backlog were closed by 1 July which created a strong platform thereafter achieve very high completions of CA's within timescale.</p> <p>The first clear reporting week since 1 July (week ending 11 July) showed 100% completion of all CA's within timescale – 13 CA's were completed all within timescale which translated to 100% weekly and annual cumulative 58.4%.</p> <p>The following week (ending 18 July) showed 13 CA's were completed, all within timescale. This translated to 100% weekly and annual cumulative 58.4%</p>		
	<p>Cumulative from 1 July 2010: <b>96.8% - 20 July 2010</b></p>	<p>N/a</p>			
	<p>Cumulative from 1 April 2010 <b>58.4%</b></p>	<p>↑ (Improving – 35.1% in June)</p>			
<p><b>Ensure % of referrals of children to children's social care going on to IA</b> does not drop below 50% in any reporting month for the duration of this Improvement Notice</p>	<p><b>57.3% - June 2010</b></p> <p><b>47.2% Cumulative</b></p>	<p>↑ (Improving – 37.9% in May 2010)</p>			
<p><b>Ensure maximum social worker caseloads</b> (in Referral and Assessment) of:</p>	<p><b>As of 20 July:</b></p> <p><b>Minimum – 2 cases</b></p> <p><b>Maximum – 59</b></p>	<p>N/a</p>			

Appendix 1



Target	Current Performance	Direction of Travel	Commentary	Actions	Additional Information
a) 35 by December 2010 b) 30 by March 2011	<b>cases</b> <b>Mean – 22 cases</b> <b>Number of workers over 35 – 2 (out of 15)</b>  Figures do not include unallocated cases.				
<b>Ensure social care vacancy rate is:</b> a) no more than 8% by March 2011	<b>11% - June 2010</b>	↑ (Improving – 11.5% in May 2010)	From an establishment of 75.8FTE social workers, there are currently 14.5 FTE vacancies, including 4.5FTE in referral and assessment.  However, there are 7FTE posts recruited but staff yet to take position and there are 7.7FTE agency staff covering roles (4.2FTE in referral and assessment).  4 Social workers are due to be interviewed on 22 July 2010.  5 staff are on long term absence (4 on maternity leave).  For team managers, the vacancy rate not including posts covered by acting up arrangements, stands at 0.5FTE, with 2FTE due to take up post.	Rolling programme of recruitment activity ongoing, including open recruitment, PQ training, creative advertising and NQSW support. Anticipating 19 NQSWs in post by November 2010.	

## Improvement Notice Actions

Key Action	Commentary including key activity undertaken in period	Outstanding actions required	Date	Risks / Issues / Mitigating Action	Additional Information
Review the escalation policy and ensure that it is understood and used by all partners	Escalation policy published and copies distributed to partners including third sector and all CTPB members. Communications activity to support publication undertaken. No escalations have been received during July 2010.	Annual Review of Policy  Ongoing reviewing of escalations as they are received	March 2011		
Implement an electronic recording system that is fit for purpose and which contains a single record for each child with complete chronology	Business case approved. In pre-tender stage. Activities have include pre-procurement, internal due diligence, stakeholder engagement, soft market testing and commercial baselining and communications	Completion of Tender Specification and enter into Tender Phase	September 2010	Some delays due to final contract negotiations on the Schools MIS replacement project which had to be complete by the end of the summer term. However we are in the process of putting together the tender specification.	
Demonstrate improvements in the quality of social work practice through audit and professional development	Audit programme in place and being delivered. Work undertaken to close cases and consolidate caseloads within referral and assessment. Supervision audit completed. Management development programme	Ongoing delivering of audit programme  Ongoing work with referral and assessment staff to improve quality of referral taking  Management development training to take place in	Ongoing  July 2010  September 2010		Please see QA Report for further information, including executive summary of conferences audit.

Appendix 1



Key Action	Commentary including key activity undertaken in period	Outstanding actions required	Date	Risks / Issues / Mitigating Action	Additional Information
	completed. PDR process rolled out.	September.			Presentation about QA tool to be given to Project Board at future meeting.
Work with partners to ensure that the Peterborough Safeguarding Children Board (PSCB) establish and follow clear processes to implement Serious Case Reviews (SCR) action plans and has oversight of key data	All SCR action plans scrutinised and outstanding actions highlighted and sent to the relevant agencies requesting updates and evidence of actions completed. Follow up scrutiny at SCR General Issue's group 15 June. Agencies advised of cut off date for final sign off as 22 September meeting. PSCB is now collating a portfolio of evidence of SCR actions. All agencies are now aware of their responsibilities in relation to SCR and PSCB have mapped individual agencies procedures re. SCR action plans. Performance a standing agenda item for PSCB.	QA group meeting to consider dashboard and performance information required for PSCB  Sign off of SCR Actions review 22 <sup>nd</sup> September  Training programme to be developed following assessment of past SCRs by Service Manager for QA and Safeguarding. A report on this programme will be available at the August meeting of the project board.	Ongoing  September 2010  August 2010		
Demonstrate effective evaluation of projects and initiatives including the Common Assessment Framework (CAF)	Work ongoing to develop framework for project evaluation, including development and roll out	Implementation of PRINCE II approach to projects	September 2010	Delays in HR have affected the evaluation of job descriptions for project manager roles – revised timescales set.	

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Appendix 1



Key Action	Commentary including key activity undertaken in period	Outstanding actions required	Date	Risks / Issues / Mitigating Action	Additional Information
and that the findings inform service development	<p>of PRINCE II methodology. Approach to be implemented from September 2010.</p> <p>New CAF QA documentation is being delivered and has been added to training materials and delivered to practitioners and managers in training sessions. The first QA evaluations of random CAFs has been completed and followed up. Data is expected from this new process in the coming months. A meeting has been arranged with the data team regarding a new system for recording CAF data.</p>	Ongoing QA evaluations of CAFs. A report will be available for the project board at a future meeting.	October 2010		



## Escalated Issues

*This section relates to any other issues of relevance to the Project Management that are escalated following departmental monitoring. This includes: status of related performance indicators; departmental / Children's Trust risks and issues; performance of non-improvement notice actions within post-inspection action plan.*

Issue	Commentary	Action	Review Date
% Children subject to a child protection plan for a second or subsequent time	Performance worsened to 19.2% in June 2010 (above our target of 12%). This reflects 10 cases out of 52 CP starters.	<p>Service Manager for Safeguarding and Quality Assurance is undertaken a review of the children concerned, examining timelines to identify any issues / trends.</p> <p>An initial examination reveals that of the cases since 1 April 2010, 70% refer to cases where the previous child protection plan ended over five years ago. There were only two cases where the previous child protection plan ended less than a year ago. Further analysis work is underway.</p>	August 2010
% Children with Disability allocated to a worker	Performance has dipped to 87.5% (from 95.1%) at end of 2009/10. This reflects 16 out of 128 children not allocated.	Service manager reviewing allocations to increase the percentage allocated to workers.	August 2010

## Additional Reports

- Quality Assurance Report
- Quality Assurance Programme

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<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 7</b>
<b>3 AUGUST 2010</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Contact Officer – Paulina Ford, Performance Scrutiny and Research Officer**  
**Contact Details – (01733) 452508 or email paulina.ford@peterborough.gov.uk**

### **SCRUTINY BIG DEBATE – ISSUES PAPER**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to advise the Committee of the outcomes of the Big Debate event which was held in February 2010.

#### **2. RECOMMENDATIONS**

- 2.1 To consider and comment on the outcomes of the Scrutiny Big Debate.
- 2.2 To delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.
- 2.3 To receive an update on the progress of the outcomes at a future meeting.

#### **3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 The report and the outcomes of the Big Debate are linked to the Sustainable Community Strategy priority of Creating Opportunities, Tackling Inequalities.

#### **4. BACKGROUND**

- 4.1 The Scrutiny Big Debate involved an investigation by the four Scrutiny Committees in to how the economic downturn had affected the City in terms of its aspirations for growth, levels of crime, requirements to support vulnerable people and its credentials for environmental sustainability with particular reference to transport. It was a pioneering piece of work that had been designed and delivered in consultation with the Centre for Public Scrutiny.
- 4.2 The scope of the review for the Creating Opportunities and Tackling Inequalities Scrutiny Committee had been to look at how vulnerable adults and children were being supported in light of the economic climate and finite resources.
- 4.3 The event was held at the City College Peterborough on the 4 February and involved a panel of guest speakers from various organisations who gave their point of view on areas that had been affected by the downturn in economy. Four young people also attended who were classed as 16 to 18 year olds not in education, training or employment (NEET) to give their point of view of how they had been affected by the economic downturn. The audience were invited to challenge the panel on their points of view and this provoked lots of discussion.

#### **5. KEY ISSUES**

- 5.1 Following the discussion which was held on the evening a number of issues were suggested to take forward for further work. The issues which were raised at the Creating Opportunities and Tackling Inequalities Scrutiny event are attached at Appendix 1.

- 5.2 The Committee are now asked to formally receive the issues which were raised and to:
- (i) consider and comment on the outcomes of the Big Debate; and
  - (ii) delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.

## **6. IMPLICATIONS**

- 6.1 Any implications are contained within the Issues Paper.

## **7. CONSULTATION**

- 7.1 Consultation has taken place as part of the Scrutiny Big Debate event held on 4 February 2010.

## **8. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 The Scrutiny Big Debate Issues Paper – April 2010

## **9. APPENDICES**

- 9.1 Appendix 1 - Outcomes from the Creating Opportunities and Tackling Inequalities Scrutiny Big Debate

**Appendix 1**

**Creating Opportunities and Tackling Inequalities Scrutiny Committee  
Big Debate – Issues Paper**

<b>A</b>	<b>Young People / Job Skills</b>
1.	Provide job subsidies for young people.
2.	Give more guidance for young people.
3.	Introduce local employment agreements for young people.
4.	Introduce guaranteed interview schemes.
5.	Provide more training and work experience.
6.	Strengthen public sector services not to make people unemployed.
7.	Seek more work to up skill young people.
8.	Need to identify children earlier who need support than before 14-16 years.
<b>B</b>	<b>Views of Young People</b>
1.	Make lessons more interesting.
2.	Provide more activities out of school and college.
3.	Provide more advertising of connexions.
4.	Provide more courses out of the Princes Trust so that more young people can go on them.
5.	Provide free education for 19 – 25 year olds.
6.	Provide more activities in schools.
7.	Let young people have a say.
8.	Investigate providing more places on the Princes Trust Course and double the numbers to make an impact.
9.	Provide more vocational training for those who are not academic.
10.	Provide more aspirational courses for young people.
<b>C</b>	<b>People with Disabilities</b>
1.	Help PCC/PCT identify which sectors and clients have needs that they can support (either through funding or additional in-kind support)
2.	Help guide policy makers in identifying priorities and understanding the experience of front-line organisations involving disabled people
3.	Encourage the development of needs-led services that build on existing knowledge and good practice (e.g. Peterborough Disability Forum)
4.	Highlight key issues around resilience of services, the changing landscape and the need for evaluating the impact of financial inclusion work
(Items 1 – 4 to be undertaken in close liaison with the Voluntary Sector)	
5.	Examine how to get disabled people involved in impact assessments and policy issues.
6.	Examine how we ensure people with disabilities are not faced with barriers to accessing mainstream services?
7.	Provide financial training to people on how to manage their own finances and budget.
8.	Raise mental health awareness and disability amongst organisations to become sustainable.
9.	Examine ways of providing services that emulate MIND's advocacy service – to help people put their point across.
<b>D</b>	<b>Joined up working</b>
1.	Adopt a whole family approach so the right response is given by the right organisation at the right time.
2.	Develop a joined up programme for adults and children recognising the problems inherent in the structures for health and local authorities having different purposes.
3.	Need to raise awareness and understanding of what a Personalised budget

	means.
4.	Take forward family working and the personalisation agenda.
5.	Identify opportunities to work more closely with Jobcentre Plus to be taken forward by the Executive Director of Children's Services and Assistant Director of Adult Social Care recognising the role of Jobcentre Plus in the following services: <ul style="list-style-type: none"> <li>• The Rapid Response Service</li> <li>• Rapid Response Service Fund</li> <li>• Outreach services</li> <li>• Mobile office</li> <li>• Mental health Co-ordinator - A new work capability assessment</li> <li>• Drug Strategy Project</li> <li>• Carers strategy</li> <li>• Engaging directly with employers</li> <li>• Backing Young Britain – 18 – 24 year olds back into work</li> </ul>
6.	Recognise the need for genuine decent welfare reform.
7.	Give individuals the choice in what training they go on when unemployed.
8.	Treat service users as an individual not a number.
<b>E</b>	<b>Other suggestions</b>
1.	Request Scrutiny to write to the Department for Works and Pensions to ask for local autonomy to allow the authority and job centre to pilot a scheme to administer training and benefits to fit the needs of the local area. (Therefore, providing flexibility to meet individual needs).
2.	Provide better sign posting for services available at Jobcentre Plus.
3.	Recognise that public feedback on the Council's budget process highlighted how many people did not know what services are available, so there is a need to consider how we do this better in the future.

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 8</b>
<b>3 AUGUST 2010</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Performance Scrutiny and Research Officer

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN – 1 AUGUST TO 30 NOVEMBER 2010**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 AUGUST 2010 TO 30 NOVEMBER 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 AUGUST 2010 TO 30 NOVEMBER 2010

During the period from 1 August 2010 To 30 November 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

Grant Support to Anglia Ruskin University

## AUGUST

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Supporting People Programme: Independent Living Support Service</b>                      To approve a contract between Peterborough City Council and NHS Peterborough to jointly commission existing housing related support services where social care is also provided or the services meet local or national priorities and strategy through the NHS Peterborough commissioned Independent Living Support Service, for an initial term of 3 years from 1 April 2010 with the discretion to extend this on an annual basis to a maximum of 5 years.</p>	<p>August 2010</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Strong and Supportive Communities and Scrutiny Commission for Health Issues</p>	<p>Internal Departments and Relevant Stakeholders as appropriate.</p>	<p>Belinda Child                      Housing Strategic Manager   <a href="mailto:Belinda.child@peterborough.gov.uk">Belinda.child@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p><b>Grant Support to Anglia Ruskin University</b> The approval of a capital grant to support Anglia Ruskin University's purchase and refurbishment of the Guild House.</p>	August 2010	<p><b>Cabinet Member for Education, Skills and University and Cabinet Member for Resources</b></p>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	<p>Howard Bright Growth Delivery Manager  Howard.bright@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Floating Support Contract: Cross Keys Homes Extension of Contract</b> Extension of contract to provide a generic floating support service for clients with housing support needs.</p>	August 2010	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	<p>Belinda Child Housing Strategic Manager  <a href="mailto:belinda.child@peterborough.gov.uk">belinda.child@peterborough.gov.uk</a></p>	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Legal Services for the Medium Term Financial Strategy</b> To appoint a legal services partner for the provision of legal advice in relation to the MTFS who have experience of implementing joint ventures, designing financial models for major construction and development projects and providing legal agreements and design work.</p>	August 2010	<p><b>Cabinet Member for Resources</b></p>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	<p>Andrew Cox Senior Category Manager  <a href="mailto:andy.cox@peterborough.gov.uk">andy.cox@peterborough.gov.uk</a></p>	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Award of Contract - Heltwate School</b> To award the contract for refurbishment of the school</p>	August 2010	<p><b>Cabinet Member for Education, Skills and University</b></p>	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate	<p>Alison Chambers Asset Development Officer <a href="mailto:alison.chambers@peterborough.gov.uk">alison.chambers@peterborough.gov.uk</a></p>	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Passenger Transport Framework Tender</b> Requirements for special educational needs and mainstream school contract.</p>	August 2010	<p><b>Cabinet Member for Education, Skills and University</b></p>	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	<p>Cathy Summers Team Manager - Passenger Transport Contracts and Planning <a href="mailto:cathy.summers@peterborough.gov.uk">cathy.summers@peterborough.gov.uk</a></p>	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Transport and Engineering Professional Services Contract</b> As a result of negotiations with the current supplier to deliver further savings for the Council over the remainder of the current contract there is a need to put in a place a contract variation that requires a Cabinet Member decision.</p>	August 2010	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	Environment Capital	Internal Departments and Relevant Stakeholders as appropriate.	<p>Barry Kirk Transportation and Development Group Manager <a href="mailto:barry.kirk@peterborough.gov.uk">barry.kirk@peterborough.gov.uk</a></p>	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Extension of the Banking Services Contract with Barclays Bank</b> Peterborough City Council's contract with Barclays Bank who provide our banking services is due to expire on the 30<sup>th</sup> September 2010 and the contract needs to be extended for a further 2 years.</p>	August 2010	<b>Cabinet Member for Resources</b>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Sian Warren Capital Accounting Manager Tel: 863924 <a href="mailto:sian.warren@peterborough.gov.uk">sian.warren@peterborough.gov.uk</a>	Public Report will be available from the governance Team one week before the decision is taken
<p><b>Ormiston Bushfield Academy</b> To award a contract to design &amp; build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.</p>	August 2010	<b>Chief Executive</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 <a href="mailto:brian.howard@peterborough.gov.uk">brian.howard@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made.

## SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Section 75 Pooled funding arrangements for substance misuse services</b>            Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	<p>September 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Internal stakeholders as appropriate</p>	<p>Karen Kibblewhite            Community Safety And Substance Misuse Manager            Tel: 01733 864122  <a href="mailto:karen.kibblewhite@peterborough.gov.uk">karen.kibblewhite@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p><b>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust)</b> For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p>	<p>September 2010</p>	<p><b>Cabinet</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Internal Departments and Relevant Stakeholders as appropriate.</p>	<p>Denise Radley Director of Adult Social Services &amp; Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
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## OCTOBER

There are currently no Key Decisions scheduled for October.

## NOVEMBER

There are currently no Key Decisions scheduled for November.



**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources (HR Support)  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services (Planning Delivery, Building Control )

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment)

**City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)**

**Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)**

Operations Business Support (Finance, Economic Participation, Business Support)

**CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE  
WORK PROGRAMME 2010/11**

Meeting Date	Item	Progress
<b>21 June 2010</b>  <i>Draft report 3 June</i> <i>Final report 10 June</i>	<b>Excellence in Partnership</b>  To scrutinise the Excellence in Partnership network of Peterborough schools, which works together to drive up education outcomes across the city.  <b>Contact Officer: Assistant Director, Learning and Skills</b>	Progress report to come back to Committee at a future date.
	<b>Relationships Policy</b>  To scrutinise the Personal Relationships Policy and make comments to feed in to the consultation process  <b>Contact Officer: Director of Adult Social Services</b>	To come back to the Committee in September after full consultation and prior to final approval
	<b>Safeguarding and Children in Care Services Action Plan</b>  To scrutinise the actions being taken in the Safeguarding and Children in Care Services Action Plan.  <b>Contact Officer: Executive Director of Children's Services</b>	To continue to monitor with an exceptions report to be presented at the July meeting.
	<b>Cessation of the Comprehensive Area Assessment</b>  To receive a report from the Executive Director of Strategic Resources regarding the coalition Governments plans to abolish the Comprehensive Area Assessment.  <b>Contact Officer: Executive Director of Strategic Resources</b>	Report noted.
	<b>Review of 2009/10 and Future Work Programme</b>  To review the work undertaken during 2009/10 and to consider the future work programme of the Committee  <b>Contact Officer: Paulina Ford</b>	Suggestions noted and Group Representatives to discuss at next meeting.

Meeting Date	Item	Progress
<b>3 August 2010</b>  <i>Final report 23 July</i>	<b>Children's Trust - Be Healthy Partnership</b>  To scrutinise the 'Be Healthy' partnership outcomes of the Children's Trust and make any recommendations.  <b>Contact Officer: Executive Director of Children's Services</b>	
	<b>The Big Debate – Issues Paper</b>  To consider the issues which were identified at the Big Debate meeting held in February 2010.  <b>Contact Officer: Paulina Ford</b>	
	<b>Progress Report on Children's Service Development Plan</b>  To scrutinise and monitor the actions being taken in the Children's Service Development Plan and its impact.  <b>Contact Officer: Executive Director of Children's Services</b>	
<b>20 September 2010</b>  <i>Draft report 2 Sept</i> <i>Final report 9 Sept</i>	<b>Presentation of 2010 Examination Results, EYFS – Key Stage 4 – A Level</b>  To scrutinise the 2010 examination results, assess the impact of the action plan to improve educational results and make any necessary recommendations.  <b>Contact Officer: Mel Collins</b>	
	<b>Personal Relationships Policy</b>  To scrutinise the Personal Relationships Policy and make comments prior to the final version being submitted to the NHS Peterborough's Policy and Procedures Group for approval.  <b>Contact Officer: Director of Adult Social Services</b>	

Meeting Date	Item	Progress
	<p><b>Building Schools for the Future (BSF) Programme</b></p> <p>To scrutinise the progress of the Building Schools for the Future (BSF) Programme and implications from the budget cuts.</p> <p><b>Contact Officer: Executive Director of Children's Services</b></p>	
	<p><b>Peterborough Safeguarding Children's Board Annual report</b></p> <p>To scrutinise the Peterborough Safeguarding Children's Board Annual report.</p> <p><b>Contact Officer: Executive Director of Children's Services</b></p>	
	<p><b>Consultation on New Executive Arrangements &amp; Possible Changes To Electoral Cycles Under The Local Government &amp; Public Involvement In Health Act 2007</b></p> <p>To be consulted on the proposed New Executive Arrangements and possible changes to electoral cycles.</p> <p><b>Contact Officer: Helen Edwards, Solicitor to the Council</b></p>	
<p><b>15 November 2010</b></p> <p><i>Draft report 28 Oct</i> <i>Final report 4 Nov</i></p>	<p><b>Progress report on the implementation of the Corporate Parenting Pledge to Children in Care</b></p> <p>To scrutinise the impact of the implementation of the Corporate Parenting Pledge to Children in Care.</p> <p><b>Contact Officer: Executive Director of Children's Services and Brian Roberts</b></p>	
	<p><b>Children's Trust – Make a Positive Contribution Partnership</b></p> <p>To scrutinise the 'Make a Positive Contribution' Partnership outcomes of the Children's Trust and make any recommendations</p> <p><b>Contact Officer: Executive Director of Children's Services</b></p>	

Meeting Date	Item	Progress
	<p><b>Peterborough PCT Carers Strategy and Action Plan</b></p> <p>To scrutinise and comment on the impact of the Carers Strategy and Action Plan</p> <p><b>Contact Officer: Executive Director of Adult Social Services</b></p>	
<p><b>19 January 2011</b></p> <p><i>Draft report 6 Jan</i> <i>Final report 13 Jan</i></p>	<p><b>Portfolio Progress report from Cabinet Members relevant to the committee:</b></p> <ul style="list-style-type: none"> <li>• Cabinet Member for Children's Services</li> </ul> <p><b>Children's Trust – Achieve Economic Wellbeing Partnership</b></p> <p>To scrutinise the 'Achieve Economic Wellbeing' Partnership outcomes of the Children's Trust and make any recommendations</p> <p><b>Contact Officer: Executive Director of Children's Services</b></p> <p><b>16 to 18 year olds not in Education, Training or Employment (NEET)</b></p> <p>To scrutinise the work being done to support 16 to 18 year olds not in Education, Training or Employment (NEET) and make any recommendations.</p> <p><b>Contact Officer: Executive Director of Children's Services</b></p>	<p>Cabinet Member for Children's Services has confirmed that she will be in attendance at this meeting.</p>
<p><b>21 March 2011</b></p> <p><i>Draft report 3 March</i> <i>Final report 10 March</i></p>	<p><b>Portfolio Progress report from Cabinet Member relevant to the committee:</b></p> <ul style="list-style-type: none"> <li>• Cabinet Member for Education, Skills and University</li> </ul>	<p>Cabinet Member for Education, Skills and University has confirmed that he will be in attendance at this meeting.</p>

Meeting Date	Item	Progress
	<p><b>Children's Trust</b></p> <p>To scrutinise and comment on the progress and impact that the Children's Trust has made on the provision of Children's Services and make any necessary recommendations.</p> <p><b>Contact Officer: Executive Director of Children's Services</b></p>	
	<p><b>Children's (Social Care) Services Statutory Complaints Process (Children act 1989) Annual Report 2010</b></p> <p>To scrutinise the annual Children's (Social Care) Services Complaints Report</p> <p><b>Contact Officer: Complaints Manager Children's Social Care</b></p>	

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**Items for consideration on the work programme:**

- Financial implications on Children's Services of the integration of Services
- Supporting Carers Progress Report
- Transforming Children's Services, To scrutinise whether the Transforming of Children's Services is providing improved services for all service users.

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